



## **Job Description - Associate Advisers/Counsellors (Student Services)**

### **Job Details**

Job Title: Associate Advisers/Counsellors (Universities)

Location: Remote

Pay: £150 - £300 per day (depending on experience and qualifications)

Contract Type: Flexible to suit your schedule, associate/freelance

Working Days: Depending on your availability and the demands of partners

### **About Us**

Alkhemy is a social impact company which has been created to support organisations representing and engaging students and young people. We aim to empower true student voice and ensure accessibility is at the centre of our work. We are highly experienced in the Higher Education and charity sectors, but we also want to be respectfully disruptive to current practices.

We collaborate with great people and organisations. Health, wellbeing and peace of mind is at the centre of all we do.

We believe in co-creation, collaboration and being unapologetically inclusive.

We push the boundaries bringing polite disruption, radical ideas, candour and innovation.

We provide partners with more than great service, bringing understanding and empathy to your people and organisation.

### **Job Information**

As an Associate Adviser/Counsellor at Alkhemy, you will play a crucial role in supporting students within the HE sector. Your responsibilities will include providing guidance, support on various aspects of student life. Or you may be providing crucial capacity to a University's counselling service.

Alkhemy runs an established student adviser programme; we've partnered with over 30 different institutions in the last few years. We're now looking to introduce this programme into a broader range of HE Student Services. We want to do this by offering our advice and/or counselling capacity as either a top-up service or interim support/cover. Additionally, we can set up brand new student services.



This programme offers the following:

- Money matters and student finance
- Housing
- General wellbeing, signposting and referrals
- Academic advice
- Academic misconduct
- Counselling and mental health support
- Careers and Employability
- Disability Services (DSA and reasonable adjustments)

### **Your skills and experience**

- Experience working in a student support, wellbeing, or mental health role within the Higher Education sector.
- Bachelor's degree/appropriate qualifications or equivalent experience in a relevant field (e.g., social work, mental health nursing, psychology, counselling).
- An interest in working with students and an understanding of the issues affecting them.

You should also be comfortable with working with people and organisations on an interim basis.

### **Purpose of Role**

This is where you come in! We need Associates to help us deliver this programme blending our experience and your advice/support skills, knowledge and experience. We are recruiting a team of associates. Your insights and ideas will help shape the development of our adviser programme, ensuring that it remains responsive to the evolving needs of students and universities alike. Join us in making a difference to students across the UK.

**Interested?** To register your interest email your CV and a brief statement of your relevant skills and experience to [hey@alkhemy.org.uk](mailto:hey@alkhemy.org.uk)

We look forward to hearing from you and welcoming you to the Alkhemy community